

## ABOUT UNIVERSITI POLY-TECH MALAYSIA

**Universiti Poly-Tech Malaysia, also known as UPTM**, is an institution of higher learning has built itself upon years of continuous improvements and change leading to a wealth of experience and wisdom.

At UPTM, the focus is on providing a comprehensive education that goes beyond theoretical knowledge to include the development of essential human attributes, attitude, and aptitude. The university's committed educators work tirelessly to ensure that every student receives personalised attention and support that enables them to realise their full potential.

UPTM's curriculum is anchored in contemporary technologies and business education, offering students a wide range of innovative courses that challenge and stimulate their skills and expertise essential for them to thrive in the fast-paced world of business. It is important to note that Poly-Tech, in this context, refers to the incorporation of cutting-edge technologies into business education, and should not be confused with technical or vocational education.

On the overall, the university's emphasis is on producing graduates who are not only highly skilled and knowledgeable, but also possess the essential qualities of professionalism, ethical responsibility, and social awareness. With its unwavering commitment to academic excellence, UPTM stands out as an institution of higher learning that prepares students for successful careers and meaningful lives.

## **VISION**

To become a university of choice in nurturing professionals impacting the nation.

## **MISSION**

- Develop ethical, holistic and balanced professional
- To utilize knowledge and innovative contemporary technologies to contribute towards the development of the nation.

## **MOTTO**

Trusted ● Caring ● Resilient ● Respected

## **OBJECTIVES**

- To provide opportunities to pursue professionally recognised programmes.
- To provide vibrant and invitational programmes relevant to current market needs and customers' demands.
- To design programmes that inculcate graduates' synergetic talents.
- To ensure that graduates are adequately prepared for the local and global workforce.
- To establish human resource development programmes as tool for assimilating the value of society.
- To establish a distinctive and accountable centre of excellence in managing research, consultation and services.

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## MESSAGE FROM THE PRESIDENT

I am honored to welcome you to the University Poly-Tech Malaysia (UPTM), an esteemed academic institution based at the heart of the capital city of Malaysia. As the President of UPTM, I am excited to invite you to join our community of scholars, where you will have the opportunity to develop into ethical, holistic, and balanced professionals who can impact the nation positively.

UPTM has undergone a remarkable transformation from a college to a university college and now a full-fledged university. This growth is a testament of our commitment to academic excellence and our dedication in providing a conducive learning environment. Our vision is to become a university of choice in nurturing professionals who can make a difference in society. We aim to achieve this by providing our students with the necessary skills, knowledge, and values to excel in their chosen fields.

At UPTM, our mission is to develop ethical, holistic, and balanced professionals who can contribute to the development of the nation using knowledge and innovative contemporary technologies. We strive to ensure that our graduates possess the necessary skills to thrive in a competitive global environment. Our curriculum is designed to challenge our students while also nurturing their intellectual curiosity.

Our university's core values are based on trust, care, resilience, and respect, which guide us in all our interactions with students, faculty, and staff. We pride ourselves on our inclusivity, diversity, and the community of scholars that we have built over the years. We are confident that you will find a home at UPTM, where you can grow and learn alongside other ambitious students.

I welcome you to explore our website and learn more about UPTM. Our dedicated faculty and staff are always to answer any questions you may have about our programs, admissions process, or campus life. We hope to hear from you soon and look forward to welcoming you to our university.

Sincerely,

**President**

University Poly-Tech Malaysia

## INTRODUCTION

Bachelor of Education (Honours) in Teaching English as a Second Language is a homegrown programme specifically designed to deliver a suitable level of theoretical and practical understanding in the fields related to the teaching of English as a second language in the workplace. Its first intake was in September 2019 and it has obtained full accreditation from the Malaysian Qualifications Agency (MQA) in January 2022.

This programme consists of various structures and covers different aspects of the teaching of English as a second language such as the teaching of the 4 language skills of listening, speaking, reading and writing. Besides that, other subjects such as History and Philosophy of Education in Malaysia, Principles of Second Language Teaching, Testing and Evaluation, Educational Psychology, Grammar, Educational Sociology, Teaching Literature In ESL, Advanced Drama in ESL and Final Year Project would also be offered in this programme. During last year of study, students will have to undergo teaching training at secondary schools.

This programme is suitable for those who are interested in working with the government and private sector as instructors of teaching English as a second language. Nonetheless, they can also be writers, translators, editors, trainers, educators, journalists, public relations officers or administration officers.

At the end of the programme, graduates should be able to demonstrate skills to teach English as well as to apply their knowledge and skills to solve problems in the areas related to English language and education. Graduates can also further their study at Masters level in local higher institutions in the similar area as well as other related fields such as linguistics, English literature, or education.

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## PROGRAMME INFORMATION

1. Programme Title : Bachelor of Education (Honours) in Teaching English as a Second Language
2. Programme Code : BE203
3. Duration : 3 years
4. Total Credit Hours : 120
5. Medium of Instruction : English and Malay language
6. Entry Requirement : A pass in STPM or its equivalent, with a minimum of Grade C (GPA 2.00) in any two (2) subjects;  
OR  
A pass in STAM with a minimum grade of Jayyid;  
  
OR  
A Diploma or its equivalent (Level 4, KKM), with a minimum CGPA of 2.00;  
OR  
Matriculation/Foundation or its equivalent, with a minimum CGPA of 2.00.  
  
OR  
Diploma Vocational Malaysia, with a minimum CGPA of 3.33 and Vocational CGPA 3.67; with competency in all vocational subjects and Credit in Bahasa Melayu SVM code 1104.  
  
OR  
other recognized qualifications equivalent to it by the Government of Malaysia.
7. Programme :  
Educational Objectives  
  
The Bachelor of Education (Honours) in TESL programme aims to produce **educator and administrator** who are:  
  
PEO1 : Knowledgeable and technically proficient in the field of teaching English language a second language in line with the demands and requirements of the industry;

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- PEO2 : Competent in communication, perform well as a team player and demonstrate good leadership qualities in a professional organisation;
- PEO3 : Equipped with critical and creative thinking skills, numerical competence and ethical values applicable in a professional context;
- PEO4 : Able to demonstrate entrepreneurship skills and competence in using a broad range of information, media and technology applications for successful career advancement and lifelong learning

#### 8. Programme Outcomes :

At the end of the programme, graduates should be able to:

- PLO1 : demonstrate comprehensive theoretical and technical knowledge as well as media, information technology skills relevant to the field of education in Teaching English as a Second Language;  
*(Knowledge and understanding – CLUSTER 1)*
- PLO2 : apply analytical, creative and critical thinking skills for effective problem solving and decision-making as a skilful English language educator;  
*(Cognitive skills – CLUSTER 2)*
- PLO3 : demonstrate proficient English language skills by applying a variety of techniques and strategies in teaching;  
*(Practical skills – CLUSTER 3)*
- PLO4 : demonstrate good interpersonal skills and sensitivity of cross-cultural practices in working as a member of a team;  
*(Interpersonal skills – CLUSTER 3)*
- PLO5 : apply effective communication skills in conveying ideas and sharing information;  
*(Communication skills – CLUSTER 3)*
- PLO6 : use a broad range of information, media and technology applications in completing tasks;  
*(Digital skills – CLUSTER 3)*
- PLO7 : demonstrate numeracy skills in analyzing data related to English language and educational research;  
*(Numeracy skills – CLUSTER 3)*
- PLO8 : display significant degree of personal responsibility and autonomy in managing tasks collaboratively;  
*(Leadership, autonomy and responsibility – CLUSTER 3)*
- PLO9 : identify self-advancement initiatives and possibilities for professional development and lifelong learning;  
*(Personal skills – CLUSTER 4)*

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PLO10 : develop personal attributes that enable best use of entrepreneurial opportunities;  
(*Entrepreneurial skills – CLUSTER 4*)

PLO11 : recognise and apply ethical principles in personal, professional and social contexts.  
(*Ethics & professionalism – CLUSTER 5*)

9. Awarding Body : Universiti Poly-Tech Malaysia

10. Programme Standards : Education (2016)



## PROGRAMME STRUCTURE

### BACHELOR OF EDUCATION (HONOURS) IN TEACHING ENGLISH AS A SECOND LANGUAGE (BE203)

Year 1 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG2343	Elementary English Grammar	Major Core	3	120	None	60%	40%
ENW2213	Academic Reading and Writing	Major Core	3	120	None	60%	40%
EDU2353	Principles of Second Language Teaching and Learning	Major Core	3	120	None	60%	40%
EDU2343	History and Philosophy of Education in Malaysia	Major Core	3	120	None	60%	40%
EDU2363	Educational Psychology	Major Core	3	120	None	60%	40%
LNG2243	Phonetics and Phonology	Major Core	3	120	None	60%	40%
	<b>Total</b>		<b>18</b>				

Year 1 Semester 2:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG2353	Intermediate English Grammar	Major Core	3	120	LNG2343	60%	40%
EDU2393	Educational Administration	Major Core	3	120	None	60%	40%
TCH3213	Teaching of Writing Skills	Major Core	3	120	ENW2213	60%	40%
TCH2193	Teaching of Listening and Speaking Skills	Major Core	3	120	LNG2243	60%	40%
EDU2373	Testing and Evaluation	Major Core	3	120	None	60%	40%
EDU2383	Educational Sociology	Major Core	3	120	None	60%	40%
	<b>Total</b>		<b>18</b>				

Year 1 Semester 3

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
	Elective Outside Faculty Courses 1	Elective Open 1	3	120	None	60%	40%
TCH2203	Teaching of English Grammar	Major Core	3	120	LNG2343 & LNG2353	60%	40%
MPU3183 / MPU3143	Penghayatan dan Isu Semasa / Bahasa Melayu Komunikasi 2	Compulsory	3	120	None	60%	40%
	<b>Total</b>		<b>9</b>				

Year 2 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
MPU3193	Falsafah dan Isu Semasa	Compulsory	3	120	None	60%	40%
ELR2143	Advanced Drama In ESL	Major Core	3	120	None	60%	40%
TCH3223	Teaching Literature in ESL	Major Core	3	120	None	60%	40%
TCH3233	Teaching of Reading Skills	Major Core	3	120	ENW2213	60%	40%
LNG3253 / LNG3263 / UCS3123 / UCS3143 / UCS 3163	Syntax and Morphology / Sociolinguistics/ Arabic in Communication / Mandarin in Communication / French in Communication	Elective Core 1	3	120	None	60%	40%
EDU3413	Programme Planning for Language Development	Major Core	3	120	None	60%	40%
<b>Total</b>			<b>18</b>				

Year 2 Semester 2:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG3263 / LNG4323	Sociolinguistics / Psycholinguistics	Elective Core 2	3	120	None	60%	40%
TCH3243	Teaching English for Specific Purposes	Major Core	3	120	None	60%	40%
EDU3403	Research Methodology	Major Core	3	120	None	60%	40%
MPU3422	Khidmat Masyarakat	Compulsory	2	80	None	60%	40%
MPU3333 / MPU3363	Pengajian Islam 3 / Ethics and Moral 3	Compulsory	3	120	None	60%	40%
	Elective Outside Faculty Courses 2	Elective Open 2	3	120	None	60%	40%
	<b>Total</b>		<b>17</b>				

Year 2 Semester 3:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
UCS3083	Entrepreneurship with Digital Applications 2	Compulsory	3	120	None	60%	40%
UCS3123	Community Engagement for Language and Education Development	Compulsory	3	120	None	60%	40%
	Elective Outside Faculty Courses 3	Elective Open 3	3	120	None	60%	40%
	<b>Total</b>		<b>9</b>				

Year 3 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG4323 / LNG4333	Psycholinguistics / Contrastive and Error Analysis	Elective Core 3	3	120	None	60%	40%
LNG4333 / ELR3083	Contrastive and Error Analysis / Literature in English	Elective Core 4	3	120	None	60%	40%
ELR3093 / ELR4123	Southeast Asian Literature / Literary Criticism	Elective Core 5	3	120	None	60%	40%
TCH4253	Remedial Language Teaching	Major Core	3	120	None	60%	40%
ELR3093 / ELR4103	Southeast Asian Literature / World and Contemporary Literature	Elective Core 6	3	120	None	60%	40%
ENW3072	Report Writing	Major Core	2	80	EDU3403	60%	40%
<b>Total</b>			<b>17</b>				

Year 3 Semester 2:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
TCH4128	Teaching Practicum	Major Core	8	320	Completed Minimum 87 credits	60%	40%
<b>Total</b>			<b>8</b>				

Year 3 Semester 3:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
ENW4256	Final Year Project	Major Core	6	240	EDU3403 & ENW3072	60%	40%
	<b>Total</b>		<b>6</b>				

### List of Elective Open Courses

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ
MMC1043	Graphic and Creative Production	Elective Open	3	120	None
ITC2113	Digital Technology and Society	Elective Open	3	120	None
MGT2123	Introduction to Organisational Behaviour	Elective Open	3	120	None
ITC2263	Introduction to Data Analytics	Elective Open	3	120	None
STA2113	Statistics for Social Sciences	Elective Open	3	120	None

## **COURSE INFORMATION**

### **ELEMENTARY ENGLISH GRAMMAR (LNG2343)**

**Prerequisite: None**

This course introduces the basic concepts of English grammar. The purpose is to provide a foundation of English grammar and focuses on form, meaning, and grammatical concepts. In this course, students will learn Parts of Speech, Questions Formation and Subject-Verb Agreement.

### **ACADEMIC READING AND WRITING (ENW2213)**

**Prerequisite: None**

This course develops and enhances the reading and writing skills. Complex reading materials and tasks are used to practice reading comprehension, paraphrase and summarise information from texts and write various forms of expository and argumentative essays.

### **PRINCIPLES OF SECOND LANGUAGE TEACHING AND LEARNING (EDU2353)**

**Prerequisite: None**

This course focuses on language teaching methodologies, approaches, and principles for English as a Second Language (ESL). It provides a basic understanding of language acquisition, classroom management, and basic practices for ESL teaching. In addition, the course exposes the variety of methods available in ESL teaching and the emphasis on all aspects of language skills such as writing, reading, listening, speaking, grammar and vocabulary.

### **HISTORY AND PHILOSOPHY OF EDUCATION IN MALAYSIA (EDU2343)**

**Prerequisite: None**

This course provides an overview on the history of Education in Malaysia and designed to emphasize how philosophical ideas of education developed over a period of time and continue to have relevance for education. It also put emphasis on educational philosophies which help to guide students in the educational field.

### **EDUCATIONAL PSYCHOLOGY (EDU2363)**

**Prerequisite: None**

This course is designed to provide an overview and cover different topics of psychology as applied in the education field from various aspects such as biological, cultural, cognitive, social and behavioural. The emphasis of the course will be the application of psychology in the classroom.

**PHONETICS AND PHONOLOGY (LNG2243)****Prerequisite: None**

This course introduces the study of phonetics and phonology in articulation of English language. It covers the study of principles and sound patterns that control the production of sounds in spoken English.

**INTERMEDIATE ENGLISH GRAMMAR (LNG2353)****Prerequisite: LNG2343**

This course is a continuation of Elementary English Grammar (LNG2343). This course introduces on the sentence constructions using correct English grammar related to tenses, modal auxiliaries, passive, clauses, gerunds and infinitives, and conditionals.

**EDUCATIONAL ADMINISTRATION (EDU2393)****Prerequisite: None**

This course provides an opportunity for students to explore the practical and theoretical knowledge of administration and management in educational setting. It focuses on educational administration theory, education policy, leadership, and organizational processes.

**TEACHING OF ENGLISH GRAMMAR (TCH2203)****Prerequisite: LNG2343 & LNG2353**

This course is designed to introduce students to the grammar rules, approaches, strategies, and classroom implementation in teaching English grammar to ESL students.

**TEACHING OF LISTENING AND SPEAKING SKILLS (TCH2193)****Prerequisite: LNG2243**

This course is designed to introduce students to several methods, approaches, and techniques of teaching listening and speaking skills and also helps the learners to apply it in teaching ESL students.

**EDUCATIONAL SOCIOLOGY (EDU2383)****Prerequisite: None**

This course focuses on classroom as social setting that affects social issues happened in educational environment. In addition, it explores social influences on education and, in turn, the effects of education and schooling on the social experiences and identities of individuals and groups in contemporary society including the stakeholder involved. In addition, the course provides insights on the difference of education systems in different countries.



**TEACHING OF WRITING SKILLS (TCH3213)****Prerequisite: ENW2213**

This course develops and enhances the reading and writing skills. Complex reading materials and tasks are used to practice reading comprehension, paraphrase and summarise information from texts and write various forms of expository and argumentative essays.

**ADVANCED DRAMA IN ESL (ELR2143)****Prerequisite: None**

This course emphasizes the technicalities of drama staging and production. In the process, it incorporates the four language skills in the drama production. It helps to increase confidence, fluency and the linguistic ability. It also provides a non-conventional platform for authentic and effective language practice. In the process, it incorporates the four language skills in the drama production.

**TEACHING LITERATURE IN ESL (TCH3223)****Prerequisite: None**

This course is designed to the principles and theories of teaching English Literature in the ESL classroom. The course covers the theoretical and practical approaches to the teaching of English Literature, an analysis of the literary materials used in Malaysian schools and techniques involved in adapting literary materials for use in the classroom.

**TEACHING OF READING SKILLS (TCH3233)****PREREQUISITE: ENW2213**

This course is designed to introduce students to the reading approaches, principles, and strategies and classroom implementation to effectively teach reading to ESL students. In addition, learners will also learn how to devise reading questions and assessments accordingly.

**PROGRAMME PLANNING FOR LANGUAGE DEVELOPMENT (EDU3413)****Prerequisite: None**

This course provides students with the skills to design and manage a language development programme. It focuses on identifying factors that influence a language development programme. Emphasis is placed on the proposal writing, presentation, brochures, management of event and report writing.

**TEACHING ENGLISH FOR SPECIFIC PURPOSES (TCH3243)****Prerequisite: None**

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This course is designed to introduce the theory and practice of English for Specific Purposes (ESP), including EAP (English for Academic Purposes) and EOP (English for Occupational Purposes). Learners will be provided with the opportunity to explore the theoretical background and application of needs analysis, and how to use it in designing ESP courses, according to their academic and individual needs.

### **RESEARCH METHODOLOGY (EDU3403)**

**Prerequisite: None**

This course is designed to develop student's knowledge and skills to conduct research using quantitative, qualitative and mixed method approaches. It enables them to learn in depth the steps in the research process. The course also helps them to understand what choices they have available as researchers and what meaning exists and the procedures to conduct study for a particular choice.

### **COMMUNITY ENGAGEMENT FOR LANGUAGE AND EDUCATION DEVELOPMENT (UCS3123)**

**Prerequisite: None**

This course requires students to serve the community identified for the project. It aims to develop effective communication while engaging with the community. Moreover, this course emphasizes on teamwork skill when completing their tasks before, during and after their engagement with the community.

### **REMEDIAL LANGUAGE TEACHING (TCH4253)**

**Prerequisite: None**

This course is designed to assist students in order to achieve expected competencies in core language skills such as literacy and also to understand thoroughly the strengths and weaknesses of the pupils so that appropriate teaching approaches can be adopted to meet their individual needs.

### **REPORT WRITING (ENW3072)**

**Prerequisite: EDU3403**

This course develops knowledge and skills in writing a report. It provides first-hand experience in producing a research report that is concise, easy to read and professional in its presentation.

### **TEACHING PRACTICUM (TCH4128)**

**Prerequisite: completed minimum 87 credits**

This course is designed to expose the final semester students to undergo 16 week-practicum in secondary schools. They are required to be the teacher's assistant in English subject at any level found appropriate by the school and the syllabus that they

are attached to. Each practicum teacher will be assigned to a respective lecturer from the college, a respective teacher from the school (school mentor) and a school's co-curricular/sports advisor. The focus of this course is on the development of teaching experience for the practicum teachers. It is aimed that the teaching practice/learning activities will assist the teachers to gain confidence in teaching which enable them to apply theory into practice as well as make adaptations in preparation of joining the teaching profession.

**FINAL YEAR PROJECT (ENW4256)****Prerequisite: EDU3403 & ENW3072**

This course applies the knowledge and skills in conducting research using either quantitative or qualitative approach. Students will conduct an investigation on an issue related to English language and education.

**SYNTAX AND MORPHOLOGY (LNG3253)****Prerequisite: None**

This course provides an introduction to major concepts in the study of syntax and morphology and discusses its place within linguistic theory. It explains different types of syntax and morphology and how they are used across languages. It covers the principles of language that govern the distribution of syntax and morphology and how they interact with other components of language.

**SOCIOLINGUISTICS (LNG3263)****Prerequisite: None**

This course introduces the concepts and theories of sociolinguistics and the role of language in a variety of social contexts. This course also illustrates the functions of language in society and how it can be used to signal and interpret various aspects of social identity and culture.

**PSYCHOLINGUISTICS (LNG4323)****Prerequisite: None**

This course explores the practical and theoretical knowledge on how individuals comprehend, produce, and acquire language. It also focuses on the study of language from a psychological point of view on first language acquisition, second language acquisition and bilingualism. In addition, this course also covers processes that involve the brain with particular focus on language acquisition and learning.

**CONTRASTIVE AND ERROR ANALYSIS (LNG4333)****Prerequisite: None**

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The course gives a concept to contrastive and error analysis focusing on English as a second or foreign language by introducing a systematic comparison and contrast of two or more languages. Common errors made by language learners will be discussed. The causes of these errors are to be classified into pedagogical, psychological and cultural factors.

### **LITERATURE IN ENGLISH (ELR3083)**

**Prerequisite: None**

This course exposes and develops the ability to analyse and interpret literary works by using literary elements from fiction, poetry and drama. It focuses on comprehending the themes, underlying messages, and expressing the text through poem recitals or drama sketches.

### **SOUTHEAST ASIAN LITERATURE (ELR3093)**

**Prerequisite: None**

This course explores the literary works and crucial issues from Southeast Asian countries. It allows student to experience critical and constructive ideas and enhances their personal perspective of critical issues within the Southeast Asian region using literary analysis of literature through reading, writing and class discussions.

### **LITERARY CRITICISM (ELR4123)**

**Prerequisite: None**

This course covers basic important literary theories to prepare the students before they can apply the theories in analysing and criticising any literature. This course provides a comprehensive content about literary theory and criticism including background, advantages and disadvantages of using each theory in literary works. The main emphasis is on providing students the professional way to interpret literature by relating it with the author, reader, text and issues in the world. Students will learn ways to apply these theories in doing their literary criticism.

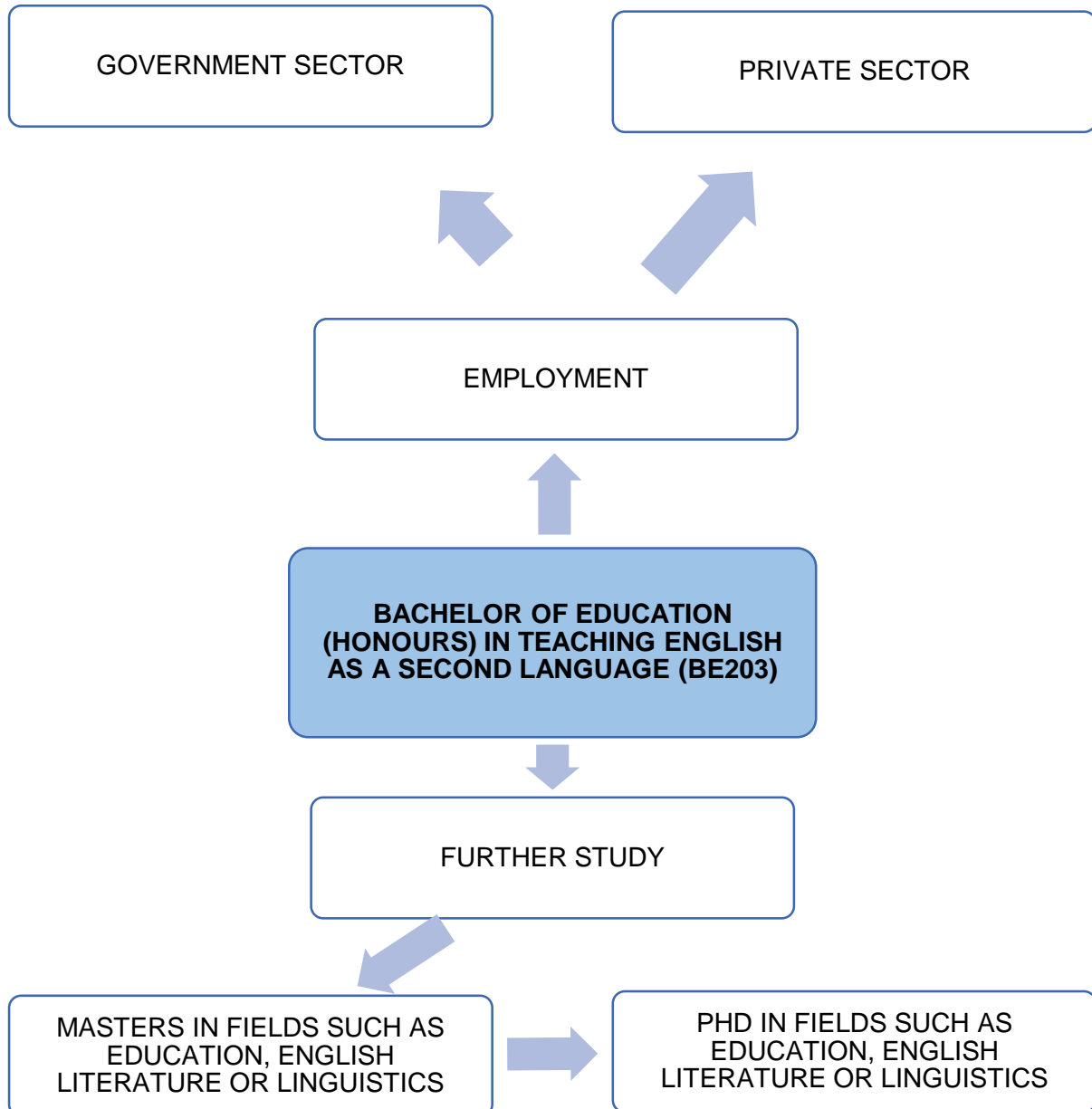
### **WORLD AND CONTEMPORARY LITERATURE (ELR4103)**

**Prerequisite: None**

This course introduces an overview of literary works from across the world. It analyses selected literary works and explores their history, the context in which they exist, cultural significance and contribution to the greater literary tradition of the world. With this, it gives an insight to literary traditions beyond the local schemata.

## STUDY PATH

### BACHELOR OF EDUCATION (HONOURS) IN TEACHING ENGLISH AS A SECOND LANGUAGE (BE203)



## ACADEMIC PLANNER

ACTIVITY	Long Semester	Short Semester
	Day / Week	Day / Week
Registration (New Students)	Day 1	Day 1
Induction	Day 2	Day 2
Add/Drop Week	Week 4	Week 2
Lectures	Week 1 - 7	Week 1 - 7
Mid-Semester Break	1 Week	
Lectures	Week 8 – 14	
Revision Week	2 Days	2 Days
Final Examination	3 Weeks	1 - 2 Weeks
Semester Break	2 - 3 Weeks	2 - 3 Weeks

Note: Actual academic calendar can be accessed in the UPTM website at [www.uptm.edu.my](http://www.uptm.edu.my).

- The University reserves the right to make any changes to the academic calendar when necessary. Students are advised to be aware of announcements regarding changes at all times.

## ACADEMIC REGULATIONS

- All UPTM students are subjected to the academic rules and regulations as outlined in the **Academic Regulations of Universiti Poly-Tech Malaysia (UPTM) (2023 Amendment)**. A copy of this academic rules and regulations can be accessed in the UPTM website at [www.uptm.edu.my](http://www.uptm.edu.my).
- All UPTM students pursuing academic programmes in collaboration with professional, local or foreign partner institutions are also subjected to the rules and regulations of the partner institutions. A copy of this handbook can be accessed in the UPTM website at [www.uptm.edu.my](http://www.uptm.edu.my)