

ABOUT UNIVERSITI POLY-TECH MALAYSIA

Universiti Poly-Tech Malaysia, also known as UPTM, is an institution of higher learning has built itself upon years of continuous improvements and change leading to a wealth of experience and wisdom.

At UPTM, the focus is on providing a comprehensive education that goes beyond theoretical knowledge to include the development of essential human attributes, attitude, and aptitude. The university's committed educators work tirelessly to ensure that every student receives personalised attention and support that enables them to realise their full potential.

UPTM's curriculum is anchored in contemporary technologies and business education, offering students a wide range of innovative courses that challenge and stimulate their skills and expertise essential for them to thrive in the fast-paced world of business. It is important to note that Poly-Tech, in this context, refers to the incorporation of cutting-edge technologies into business education, and should not be confused with technical or vocational education.

On the overall, the university's emphasis is on producing graduates who are not only highly skilled and knowledgeable, but also possess the essential qualities of professionalism, ethical responsibility, and social awareness. With its unwavering commitment to academic excellence, UPTM stands out as an institution of higher learning that prepares students for successful careers and meaningful lives.

VISION

To become a university of choice in nurturing professionals impacting the nation.

MISSION

- Develop ethical, holistic and balanced professional
- To utilize knowledge and innovative contemporary technologies to contribute towards the development of the nation.

MOTTO

Trusted ● Caring ● Resilient ● Respected

OBJECTIVES

- To provide opportunities to pursue professionally recognised programmes.
- To provide vibrant and invitational programmes relevant to current market needs and customers' demands.
- To design programmes that inculcate graduates' synergetic talents.
- To ensure that graduates are adequately prepared for the local and global workforce.
- To establish human resource development programmes as tool for assimilating the value of society.
- To establish a distinctive and accountable centre of excellence in managing research, consultation and services.

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MESSAGE FROM THE PRESIDENT

I am honored to welcome you to the University Poly-Tech Malaysia (UPTM), an esteemed academic institution based at the heart of the capital city of Malaysia. As the President of UPTM, I am excited to invite you to join our community of scholars, where you will have the opportunity to develop into ethical, holistic, and balanced professionals who can impact the nation positively.

UPTM has undergone a remarkable transformation from a college to a university college and now a full-fledged university. This growth is a testament of our commitment to academic excellence and our dedication in providing a conducive learning environment. Our vision is to become a university of choice in nurturing professionals who can make a difference in society. We aim to achieve this by providing our students with the necessary skills, knowledge, and values to excel in their chosen fields.

At UPTM, our mission is to develop ethical, holistic, and balanced professionals who can contribute to the development of the nation using knowledge and innovative contemporary technologies. We strive to ensure that our graduates possess the necessary skills to thrive in a competitive global environment. Our curriculum is designed to challenge our students while also nurturing their intellectual curiosity.

Our university's core values are based on trust, care, resilience, and respect, which guide us in all our interactions with students, faculty, and staff. We pride ourselves on our inclusivity, diversity, and the community of scholars that we have built over the years. We are confident that you will find a home at UPTM, where you can grow and learn alongside other ambitious students.

I welcome you to explore our website and learn more about UPTM. Our dedicated faculty and staff are always to answer any questions you may have about our programs, admissions process, or campus life. We hope to hear from you soon and look forward to welcoming you to our university.

Sincerely,

President
University Poly-Tech Malaysia

INTRODUCTION

Diploma in Teaching English as a Second Language (TESL) was established in June 2010 with a purpose of teaching English language to students at elementary level. Graduates are eligible to teach English in primary schools or continue their studies to Degree level.

The programme has received full accreditation from MQA and is designed to produce graduates who will demonstrate a set of learning outcomes that possess advanced linguistic competence; operate as an effective and efficient TESL practitioner; possess and demonstrate the qualities of having high market values that suit the demands of the industry; as well as operate and be responsive socially and professionally.

This programme consists of various structures and covers different aspects such as: Core Proficiency (i.e. Listening and Speaking Development, Reading and Writing Development, English Grammar Development), Core Teaching Skills (i.e. Psychology in Education, Principles and Practices in Language Teaching, Teaching English Grammar, The Teaching of Listening and Speaking Skills, The Teaching of Reading and Writing Skills), Compulsory MQA (i.e. Human Communication, Pengajian Islam/ Etika Dan Moral, Pengajian Malaysia, Khidmat Masyarakat/ Pengurusan Masjid), Compulsory Electives (i.e. Sports Science and Third Language), and Institution's Requirement (i.e. Teaching Practice, Entrepreneurship).

Besides acquiring the theoretical knowledge and skills of classroom learning from the areas specifically to the educational field, students experience the actual teaching environment via Teaching Practice at public or private primary schools in which they are evaluated through a series of observations.

This helps graduates to enhance their teaching skills. At the end of the programme, graduates should cultivate their potential that can be contributed to national development. They are expected to meet the need for English language teachers who are knowledgeable and skilful to comply with the standard of education in Malaysia.

PROGRAMME INFORMATION

1. Programme Title : **DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE**
2. Programme Code : **BE101**
3. Duration : **2 years 4 months**
4. Total Credit Hours : **93**
5. Medium of Instruction : **English**
6. Entry Requirement : Passed Sijil Pelajaran Malaysia (SPM) or equivalent with THREE (3) credits in any subject including Bahasa Melayu and English Language
OR
Passed the Sijil Tinggi Persekolahan Malaysia (STPM) or equivalent, with at least a Grade C (GP 2.00) in any subject or equivalent
OR
Passed the Sijil Tinggi Agama Malaysia (STAM) with a minimum grade of Maqbul or equivalent
OR
Passed Sijil Kemahiran Malaysia (SKM) Level 3 and passed SPM with ONE (1) credit
OR
Other qualifications that are equivalent
7. Programme :
Educational Objectives

The Diploma of Teaching English as a Second Language (TESL) programme aims to produce ESL instructors who are :

- PEO1 : knowledgeable and competent in the field of education in line with industry requirement.
- PEO2 : effective in communication, capable to function significantly in a team and able to demonstrate good leadership qualities within educational settings.

-
- PEO3 : capable to solve problems related to the field of education, creatively, innovatively, ethically, using numerical and technical skills in line with cultural differences.
- PEO4 : able to demonstrate entrepreneurship skills and to recognise the need of lifelong learning, as well using a broad range of information, media and technology applications for educational career advancement.

8. Programme Outcomes :

Upon completion, the Diploma of Teaching English as a Second Language programme will produce graduates who should be able to :

- PLO1 : demonstrate systematic comprehension of theoretical knowledge and skills to undertake varied tasks within the education field.

(Knowledge and understanding – CLUSTER 1)

- PLO2 : apply analytical and critical thinking skills in decision-making and problem-solving in relation to the education field.

(Cognitive Skills – CLUSTER 2)

- PLO3 : apply practical skills, essential pedagogical tools, methods and procedures to perform tasks related to teaching and learning process.

(Practical Skills – CLUSTER 3)

- PLO4 : interact effectively using appropriate interpersonal skills with peers, experts and non-experts.

(Interpersonal Skills – CLUSTER 3)

- PLO5 : demonstrate good proficiency levels of English both orally and in writing.

(Communication Skills – CLUSTER 3)

- PLO6 : use a range of suitable digital technologies to support teaching and learning activities.

(Digital Skills – CLUSTER 3)

- PLO7 : demonstrate skills to interpret numerical and visual data in educational context.

(Numeracy Skills – CLUSTER 3)

PLO8 : manage educational issues collaboratively with significant degree of personal responsibility and autonomy.

(Leadership, autonomy and responsibility – CLUSTER 3)

PLO9 : identify self-advancement initiatives and possibilities for further education and career enhancement.

(Personal Skills – CLUSTER 4)

PLO10 : explore and engage in activities relating to entrepreneurship.

(Entrepreneurial Skills – CLUSTER 4)

PLO11 : demonstrate ability to practice good ethics in teaching profession.

(Ethics and Professionalism – CLUSTER 5)

9. Awarding Body : Universiti Poly-Tech Malaysia
10. Programme Standards : Education (2016)

PROGRAMME STRUCTURE

DIPLOMA IN TEACHING ENGLISH AS A SECOND LANGUAGE (BE101)

Year 1 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG2163	English Grammar 1	Discipline Core	3	120	None	%	%
ESL2073	Listening and Speaking Development 1	Discipline Core	3	120	None	70	30
ENW2153	Reading and Writing Development 1	Discipline Core	3	120	None	70	30
EDU2184	History and Philosophy of Education	Education Foundation	4	160	None	70	30
MPU2162	Pengajian Malaysia 2	Compulsory Module	2	80	None	70	30
MPU2132	Bahasa Melayu Komunikasi 1						
ITC1023	Information Technology Skills and Application	Compulsory Module	3	120	None	70	30
ITC1023(L)	Information Technology Skills and Application (L)						
Total			18				

Year 1 Semester 2:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
LNG3173	English Grammar 2	Discipline Core	3	120	LNG2013	70	30
ESL3083	Listening and Speaking Development 2	Discipline Core	3	120	ESL2013	70	30
ENW3163	Reading and Writing Development 2	Discipline Core	3	120	ENW2013	70	30

EDU2194	Education in Malaysia	Education Foundation	4	160	None	70	30
UCS2053	French 1	Compulsory Module	3	120	None	60	40
UCS2013	Bahasa Arab Asas						
UCS2033	Mandarin 1						
EDU2203	Principles and Practices in Language Teaching	Discipline Core	3	120	None	70	30
Total			19				

Year 1 Semester 3

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
ELR2123	Introduction to Literature	Discipline Core	3	120	None	70	30
TCH3133	Teaching English Grammar	Discipline Core	3	120	LNG2013	70	30
MPU2353	Pengajian Islam 2	Compulsory Module	3	120	None	70	30
MPU2323	Ethics & Moral 2						
Total			9				

Year 2 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
TCH3143	The Teaching of Reading and Writing Skills	Discipline Core	3	120	None	70	30
TCH3153	The Teaching of Listening and Speaking Skills	Discipline Core	3	120	None	70	30
LNG3183	Introduction to Sociolinguistics	Education Foundation	3	120	None	70	30

ELR3133	Drama Production	Discipline Core	3	120	None	70	30
UCS2083	Entrepreneurship with Digital Application 1	Compulsory Module	3	120	None	70	30
Total			15				

Year 2 Semester 2:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
EDU2213	Sociology of Education	Discipline Core	3	120	None	70	30
EDU3243	Language Tests in School	Discipline Core	3	120	None	70	30
EDU3253	Language Programme Planning and Development	Discipline Core	3	120	None	70	30
MKT2033	Principles of Selling	Electives	3	120	None	70	30
MGT2013	Fundamentals of Management						
MPU2242	Leadership and Interpersonal Skills 1	Compulsory Module	2	80	None	70	30
MPU2212	Bahasa Kebangsaan A						
MPU2412	Khidmat Masyarakat 1	Compulsory Module	2	80	None	70	30
Total			16				

Year 2 Semester 3:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
EDU3223	Curriculum and Instructions	Education Foundation	3	120	None	70	30
EDU3233	Psychology in Education	Education Foundation	3	120	None	70	30
HCC1093	Organisational Communication	Electives	3	120	None	70	30
MPU2243	Human Communication						
Total			9				

Year 3 Semester 1:

COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
						Course Work	Final Assessment
TCH3167	Teaching Practice	Practicum	7	280	PASS ALL Subjects OR earned at least 73 credit hours from total 93 credit hours.	60	40
Total			7				

COURSE INFORMATION

EDU2184 HISTORY AND PHILOSOPHY OF EDUCATION

Prerequisite: None

This course introduces students to the historical and philosophical factors which influence education. With this knowledge students will be able to understand the nature, existence, purpose and relationship of things. In addition, this course also allows students to draw out the educational implications of these philosophies by placing them in the context of education, schooling, curriculum, and instruction.

EDU2194 EDUCATION IN MALAYSIA

Prerequisite: None

This course is designed to equip students with Malaysia's educational landscape that evolved from a fragmentary system inherited from the British colonial administrators until now. This subject will focus on the description of the Malaysian educational system as seen through the policies, laws, and regulations that have contributed to the development of the system.

EDU2203 PRINCIPLES AND PRACTICES IN LANGUAGE TEACHING

Prerequisite: None

This course is designed to focus on language teaching methodologies, approaches and principles for ESL. This course also provides students with a basic understanding of language acquisition, classroom management and basic practices for ESL teaching.

EDU2213 SOCIOLOGY OF EDUCATION

Prerequisite: None

This course is to introduce the students on the sociological theories of education, identifying the major concepts and main features of their applications, and evaluating critical issues related to the fields of study. The students also will be equipped with a basic understanding of how the education system functions in society. Through assigned tasks, students are expected to develop skills to critically evaluate and analyse their social realities through the lens of different theoretical frameworks.

EDU3223 CURRICULUM AND INSTRUCTION

Prerequisite: None

This course is designed to provide students with an extensive understanding of curriculum development and instruction field through discussions of the philosophy, theories as well as models of curriculum and instruction in Malaysia and other countries.

Students will also be exposed to the current issues related to curriculum and instruction field.

EDU3233 PSYCHOLOGY IN EDUCATION

Prerequisite: None

This course is designed to provide an introduction to; and overview of educational psychology and to approach the field from several different perspectives – biological, cultural, cognitive, social and behavioral. This course covers different topics such as foundation for teaching, theories of development, student diversity, behavioral and cognitive theories of learning, effective lesson, different approaches to instruction and motivating students to learn. A special focus will be on applying psychology in teaching and learning in the classroom.

EDU3243 LANGUAGE TESTS IN SCHOOL

Prerequisite: None

This course is designed to provide students with the relevant knowledge in constructing a reliable and valid test to assess language learning. Students are exposed to theories and concepts in test construction. Students are also required to construct language test items and present them as part of the course evaluation. At the end of the course, students will produce a complete test paper. This course helps students to be more proficient in the language and help them to be more knowledgeable educators.

EDU3253 LANGUAGE PROGRAMME PLANNING AND DEVELOPMENT

Prerequisite: None

The course is designed to provide students with the ability to design and manage a language development programme. Students will conduct and interpret simple research in order to identify factors that are most likely to influence a language development programme. Emphasis is placed on the proposal writing, presentation, brochures, management of event and report writing.

TCH3133 TEACHING ENGLISH GRAMMAR

Prerequisite: LNG3173

This course is designed to develop an understanding of the theoretical concepts, strategies, and classroom implementation to effectively teach grammar skills within the ESL primary school context.

TCH3143 THE TEACHING OF READING AND WRITING SKILLS**Prerequisite: ENW3163**

This course is designed to develop an understanding of theoretical concepts, strategies and classroom implementation to effectively teaching reading and writing skills within the ESL primary school context.

TCH3153 THE TEACHING OF LISTENING AND SPEAKING SKILLS**Prerequisite: ESL3083**

This course is designed to develop an understanding of the theoretical concepts, strategies and classroom implementation to effectively teaching listening and speaking skills within the ESL primary school context.

LNG2163 ENGLISH GRAMMAR I**Prerequisite: None**

This course is designed to strengthen and enhance competency of English Grammar. Students will learn Parts of Speech, Questions Formation and Subject-Verb Agreement.

LNG3173 ENGLISH GRAMMAR 2**Prerequisite: LNG2163**

This course is designed to strengthen students' basic English grammar skills. The course focuses on the different components in English Grammar such as tenses, modal auxiliaries, passive, clauses, gerunds and infinitives, and conditionals.

LNG3183 INTRODUCTION TO SOCIOLINGUISTICS**Prerequisite: None**

This course is designed to offer an introduction to sociolinguistics and show how trends and developments in language are often related to the developments in society. The main basis for any conclusions as to the nature of the relationship between language and society will be provided by an examination of linguistic variation. After a general introduction to the field of sociolinguistics and a discussion of different approaches to the study of language in society, students will consider the effect of social factors, such as socio- economics class, gender and situation, on language use.

ESL2073 LISTENING AND SPEAKING DEVELOPMENT 1**Prerequisite: None**

This course is designed to provide the students with practice in oral communication and listening skills for an academic environment. As part of the course, students will listen

to materials from a variety of sources such as lectures, dialogues and news reports. Students will be provided along with opportunities of presentation, participating in group discussions and the techniques to maximize listening and speaking comprehension and involvement.

ESL3083 LISTENING AND SPEAKING DEVELOPMENT 2

Prerequisite: ESL2073

This course is designed to increase students' listening and speaking skills in English. It is a second level paper intended to develop students' listening and speaking skills. This is a continuation of the previous subject which is Listening and Speaking Development 1. This course enhances student's confidence in using the language. It focuses mainly on effective listening skills and the production of correct English pronunciation. The classroom activities are conducted in a manner that enables the incorporation of the two skills.

ENW2153 READING AND WRITING DEVELOPMENT 1

Prerequisite: None

This course is designed to strengthen students' ability in enhancing their reading and writing language skills. The course focuses on the major aspects of reading and writing skills including scanning, skimming, summarizing and others.

ENW3163 READING AND WRITING DEVELOPMENT 2

Prerequisite: ENW2153

This course is designed to enhance students' knowledge on reading and writing skills. Students are introduced to more complex reading materials and tasks to help enhance their understanding. Exposure is on reading and writing skills such as summarising, paraphrasing and writing a complete essay.

ELR2123 INTRODUCTION TO LITERATURE

Prerequisite: None

This course is designed to introduce and develop the ability to analyse and interpret literary works using literary elements of fictions, poetry and play. It focuses on comprehending the themes, underlying messages and expressing the texts through acting.

ELR3133 DRAMA PRODUCTION**Prerequisite: None**

This course includes the use of integrated skills in analyzing short stories, reading and writing scripts, and presenting the play that will increase their overall language competency.

MPU2132 BAHASA MELAYU KOMUNIKASI 1**Prerequisite: None**

Kursus ini melatih pelajar antarabangsa untuk berkomunikasi dalam bahasa Melayu asas yang meliputi situasi kehidupan harian. Pelajar akan diperkenalkan dengan pertuturan dan penulisan bahasa Melayu mudah. Pengajaran dan pembelajaran akan dilaksanakan dalam bentuk kuliah, tutorial, tugas dan pengalaman pembelajaran pelajar di dalam dan di luar kelas. Pada akhir kursus ini, pelajar diharapkan dapat berkomunikasi dan menulis menggunakan ayat mudah dengan berkesan.

MPU 2162 PENGAJIAN MALAYSIA 2**Prerequisite: None**

This course is designed to explain about Malaysian citizens who have vision and are able to face challenges towards achieving harmonious life and are able to internalize history and politics, Malaysian constitution, social and unity, national development and national issues.

MPU2212 BAHASA KEBANGSAAN A**Prerequisite: None**

Kursus ini menawarkan kemahiran berbahasa dari aspek mendengar, bertutur, membaca dan menulis sesuai dengan tahap intelek pelajar. Tujuan kursus ini adalah untuk meningkatkan kecekapan berbahasa dalam konteks rasmi dan tidak rasmi. Pengajaran dan pembelajaran akan dilaksanakan dalam bentuk kuliah, tutorial, tugas, aktiviti kebahasaan, main peranan (role-play), ujian dan peperiksaan. Pada akhir kursus ini, pelajar diharapkan dapat menguasai kemahiran berbahasa secara lisan dan tulisan.

MPU2242 LEADERSHIP AND INTERPERSONAL SKILLS 1**Prerequisite: None**

This course is designed to strengthen and enhance students' understanding of leadership theories, qualities as well as interpersonal skills. This course acts as the platform for combination of the mentioned elements so the process of acquiring the necessary skills is done cohesively and systematically.

MPU2243 HUMAN COMMUNICATION**Prerequisite: None**

This course is designed to offer foundation understanding of the crucial areas of human communication, how communication occurs, and emphasizing the skills of interpersonal interaction, small group communication and organizational communication.

MPU 2353 PENGAJIAN ISLAM 2**Prerequisite: None**

This course is designed as one of the compulsory subjects that is listed under the Ministry of Higher Education. It consists of the followings:

- A) The basic concept of Islam
- B) List of institutions in Islam
- C) Islam and its current challenges

This subject also focuses on the topic of Tasawwur Islam which contributes to the development of the ummah. It can also be a guidance for every Muslim individual when facing any challenges.

MPU2323 ETHICS & MORAL 2**Prerequisite: None**

This course is designed to produce humans who are noble, appreciate the values integrated in the life and unite diverse communities based on universal moral values. This is in line with the philosophy of the National Education which aims to produce students who are knowledgeable, honourable, responsible and capable of achieving personal happiness and contribute effectively to the welfare of the society and country.

MPU2412 KHIDMAT MASYARAKAT 1**Prerequisite: None**

This course is designed to provide an opportunity for students to understand the course of community service based on practical experience with the local community to engage with volunteer agencies. At the end of this course, students acquire competence in managing a community program through soft skills such as problem solving and cooperation within the group.

USC2013 BAHASA ARAB ASAS**Prerequisite: None**

This course is designed to teach students the basic element in Arabic that focuses on hijaiyyah, grammar and the four-language skills such as listening, reading, writing and

speaking. This course also guides students to form simple sentences as well as simple dialogues based on situations.

UCS2033 MANDARIN 1**Prerequisite: None**

This course covers information about the Chinese universal pronunciation system (Hanyu Pinyin), Chinese simplified characters, basic speaking, listening, writing and reading skills for communication purposes on selected topics in daily life.

USC2053 FRENCH 1**Prerequisite: None**

This course is designed to focus on exposure to, and practice of, general language functions in spoken, written and aural forms. Grammatical structures necessary for the production of the target language and practice of pronunciation, intonation and stress are emphasised. It helps to develop language-learning skills and to foster cultural (Francophone) awareness.

UCS2083 ENTREPRENEURSHIP WITH DIGITAL APPLICATION**Prerequisite: None**

This course is designed to expose the students with the knowledge of entrepreneurship such as the evolution of entrepreneurship, the characteristics of successful entrepreneurs, creativity and innovation in entrepreneurship and the types of new business ventures. This subject will also provide students with the knowledge on how to prepare a business plan and how to demonstrate their business idea.

MKT2033 PRINCIPLES OF SELLING**Prerequisite: None**

This course covers the basic concepts and practices of relationship selling. The focus is on a "how to" approach, which stresses learning by doing through examples, exercises and role-playing of selling situations. The topics covers the sales function in a marketing organization, development of techniques for making an effective sales presentation, and developing and maintaining account relationships and sales management functions.

MGT2013 FUNDAMENTALS OF MANAGEMENT**Prerequisite: None**

This course covers the basic concepts and practices of management for today's business world. It will focus on understanding the management functions, motivation, communication, team management and managing change at work place. Students will

be expose with the broad issues and trends that influence the practice of contemporary management, globalization and technology.

HCC1093 ORGANISATIONAL COMMUNICATION

Prerequisite: None

This course is designed to educate students with basic knowledge on the flow of communication within an organization and on how communication helps an organization achieve its objective.

ITC1023 INFORMATION TECHNOLOGY SKILLS AND APPLICATION

Prerequisite: None

This course exposes the students on the essentials of computing and deals with general computer literacy including hardware and network. The students are expected to have hands-on experience of using popular application packages.

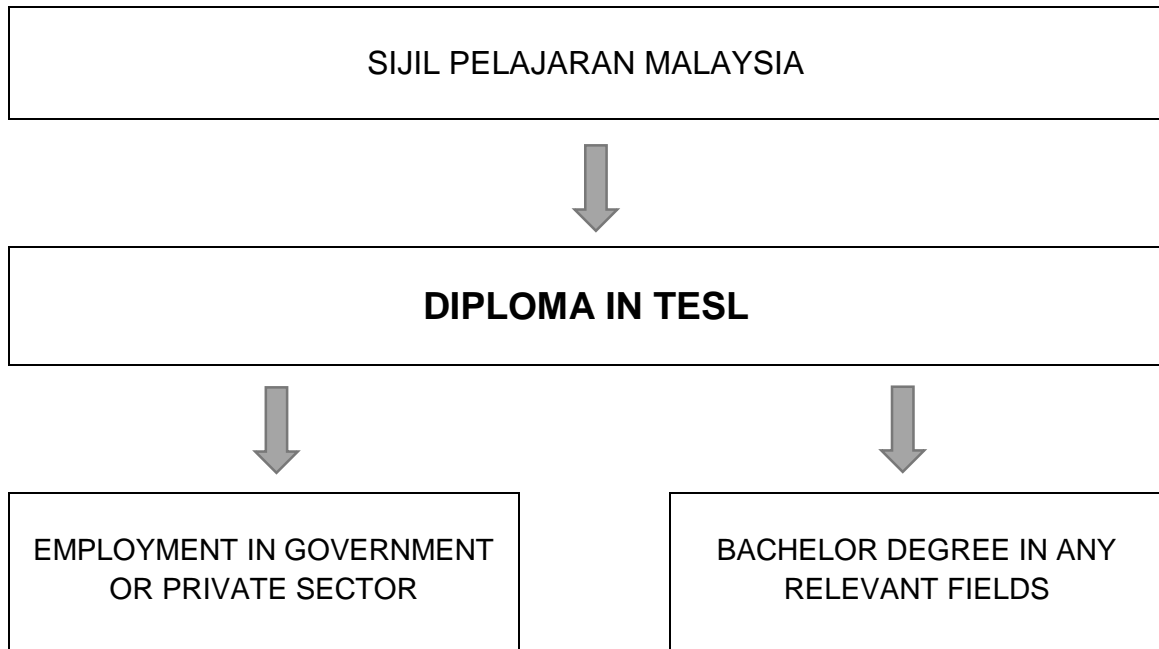
TCH3167 TEACHING PRACTICE

Prerequisite: None

This course is designed to expose the final semester students to undergo four months (16 weeks) of practicum in schools/relevant education institutions. They are required to be the teacher's assistant in English subject at any level found appropriate by the school and the syllabus that they are attached to. Each practicum teacher will be assigned to a supervising lecturer from the college, a supervising teacher from the school (school mentor) and a school's co-curricular/sports activities advisor. The focus of this tenure is on the development of teaching experience for the practicum teachers. It is hoped that the teaching practice/learning activity will assist the teachers to gain confidence in teaching, enable them to put theory into practice as well as make adaptations in preparation of joining the teaching profession.

STUDY PATH

DIPLOMA IN TEACHING ENGLISH AS SECOND LANGUAGE (TESL)



ACADEMIC PLANNER

ACTIVITY	Long Semester	Short Semester
	Day / Week	Day / Week
Registration (New Students)	Day 1	Day 1
Induction	Day 2	Day 2
Add/Drop Week	Week 4	Week 2
Lectures	Week 1 - 7	Week 1 - 7
Mid-Semester Break	1 Week	
Lectures	Week 8 – 14	
Revision Week	2 Days	2 Days
Final Examination	3 Weeks	1 - 2 Weeks
Semester Break	2 - 3 Weeks	2 - 3 Weeks

Note: Actual academic calendar can be accessed in the UPTM website at www.uptm.edu.my.

- The University reserves the right to make any changes to the academic calendar when necessary. Students are advised to be aware of announcements regarding changes at all times.

ACADEMIC REGULATIONS

- All UPTM students are subjected to the academic rules and regulations as outlined in the Academic Regulations of Universiti Poly-Tech Malaysia (UPTM) (2023 Amendment). A copy of this academic rules and regulations can be accessed in the UPTM website at www.uptm.edu.my.
- All UPTM students pursuing academic programmes in collaboration with professional, local or foreign partner institutions are also subjected to the rules and regulations of the partner institutions. A copy of this handbook can be accessed in the UPTM website at www.uptm.edu.my